

# WHAT'S NEW FOR GROUPS & EVENTS

W IBIZA  
HEALTH & SAFETY GUIDE  
TO COVID - 19



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# MAKE AN ENTRANCE

- “Social distancing” as the basis for planning conferences and events.
- General hygiene standards in accordance with the Marriott Global Cleanliness Council.
- Arrival / Departure experience.
- Stay in experience.
- Breakfast experience.
- Meetings & Events with the necessary minimum distances.
- Conference technology for virtual meetings.
- Beverage & Food services - safe & simple.





# ARRIVAL & DEPARTURE EXPERIENCE

- Request of the arrival time to better plan the group arrival experience.
- Hand sanitizer offered before entering to hotel lobby.
- Hotel talents coordinate and guarantee social distance while guests are awaiting to check in /check out.
- Welcome Desk with glass partitions.
- Mobile Key available for Marriott Bonvoy members. If Guest prefers a physical key, this can be provided and sanitized after every use.
- Specific elevator assigned to the group during the check in, depending on the time.
- Disinfecting frequently touched items such as elevator buttons, stair handrails and door knobs as often as every hour.
- Request of the departure time to better plan the group departure experience.
- Check out processed through express check-out and invoice sent by email.



# STAY WITH US

- Deep cleaning each guest room between guests. Rooms will be cleaned in accordance with the guidelines of the Marriott Global Cleanliness Council.
- Reducing in-stay housekeeping services.
- Rooms equipped with disinfectant wipes.
- Maximum number of people permitted in the elevators to the rooms.

# TALENTS

- Increased frequency of cleaning in the “back of the house”, where hotel talents work behind the scenes.
- Increased training and guidance.
- Distancing rules enforced in all talents áreas.
- Increased higiene measures, added wash / disinfectant stations.





# BREAKFAST AT LA LLAMA

- Guests to be asked to sanitize hands before entering in the breakfast room.
- Tables to be separated by 2m.
- Tables to have a maximum of 4 people seating.
- Waiters to stand 1m away from guests when taking orders.
- Sanitizing tables and chairs after each use.
- A la carte breakfast available. Alternatively, possibility to order in room dining.



# MEETINGS & EVENTS

## SPACING & SET UP

- Reducing seating capacity by at least 50%.
- 2m minimum distance in the meeting room and venues for each guest.
- Assigning permanent seat per participant in the meeting room.
- Amenity free Conference set - up.
- Cooperation with a technology partner as a specialist for virtual meetings available. Service on request.
- Providing hand sanitizer stations in the meeting room.

## CLEANING

- Disinfecting frequently touched items as often as every hour.
- Providing hand sanitizer stations in the meeting room.
- Providing hand sanitizer stations in all public areas and public bathrooms.
- Sanitizing public bathrooms as often as every 2 hours.
- All hygiene standards in the hotel to be specified and monitored by the Marriott Global Cleanliness Council.

# MEETINGS & EVENTS

Our conference package includes:

- Meeting room rental with a minimum distance of 2m between each guest.
- Projector and screen.
- One or two coffee breaks and one lunch, served as a snack package or individually packed lunch in the meeting room.
- On request, separate coffee breaks and lunch areas.
- Water and Wi-Fi.
- Hand sanitizer station in the meeting room.
- Cooperation with a technology partner as a specialist for virtual meetings. Service is on request.





# MEETINGS & EVENTS

**FULL DAY:**

**EUR 80 per person / per service**

**HALF DAY:**

**EUR 65 per person / per service  
(only one coffee break)**

Rates do not include 10% VAT.

DDR rates available starting from 20 people. Should the number of attendees decrease an additional supplement will apply.





# NEW CAPACITY CHART

VENUE	DIMENSIONS				COCKTAIL MAX	THEATER MAX	CLASSROOM MAX	U SHAPE MAX	BOARDROOM MAX
	LENGTH	WIDTH	HEIGHT	AREA					
Studio	10.85 m2 / 116.78 ft2	6.76 m2 / 72.76 ft2	2.5 m2 / 26.90 ft2	75 m2 / 807.29 ft2	25	25	16	13	12

# BEVERAGE & FOOD SERVICES

- Encourage permanent coffee and tea stations to avoid clusters.
- On request, separate and assigned break and lunch areas for each group.
- Lunch, dinner and coffee breaks to be tailored to the group, including plated service or grab & go options.
- No buffet.
- Utensils and cutlery washed and rinsed at temperatures that eliminate pathogens.





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## IBIZA

# THANK YOU

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